

Tay Yacht Clubs Association Constitution

Name

1- The name of the organisation is Tay Yacht Clubs Association.

Objects

2- the objects for which the association was formed are

a- to encourage the study and practise of sailing and seamanship.

b- to encourage amateur dinghy and yacht racing.

c- to encourage communication and co-operation between member clubs, eg fixtures.

d- to represent the interests of the member clubs on various organisations and committees.

e- to arrange for "Tay Week" to be held annually within the area, unless it is deemed not to be appropriate for operational reasons, and to maintain the "Tay Week" trophies to the best of it's ability.

Membership

3 a- TYCA shall consist of RYA affiliated clubs or other organisations interested in small boat sailing of any kind. These shall be full member clubs or associate member clubs

i- full member clubs shall be clubs permanently based in the area in or around the River Tay Drainage basin. The exact geographical limits to be at the discretion of the committee. These clubs shall pay the full subscription, and as such, are entitled to be represented at TYCA meetings and have voting rights.

ii- associate membership shall be open to other clubs and organisations interested in sailing, who may also be represented at TYCA meetings, but having no voting rights. These clubs shall pay a reduced subscription as determined by the AGM.

b- election of member clubs shall be by application to the committee, in writing, by electronic means, or in person at a TYCA meeting to which they have been invited by a member club or TYCA officer. Application will proceed at a committee meeting, by ballot to election or rejection of the club; a two-thirds majority of those present in favour will secure election.

c- expulsion of a member club shall be by ballot of the committee a two-thirds majority of those present in favour will secure expulsion.

d- retirement of member clubs- any member club wishing to retire from TYCA shall signify it's intention in writing to the secretary. Any member making use of TYCA services after the 1 January shall be liable for a year's subscription.

Subscription

4- Annual subscription- shall be fixed for the coming year at the annual general meeting, at which time it shall become due.

Officers

5 a- The officers of the TYCA shall be elected at the annual general meeting of the club and shall consist of-

Chairperson

Honorary secretary

Honorary treasurer

And such other officers as may be appointed by the meeting. Officers should be a personal member of a full member club, and may hold a second post, and additionally may represent their own club if it should so wish.

b- officers will serve for a period of 1 year and shall be eligible for re-election.

c- the committee shall have the power to appoint a member as an officer to fill a casual vacancy until the next annual general meeting, and that member shall be eligible for election as an officer at such meeting.

Committee

6 a- the management of the affairs of TYCA shall be deputed to a committee which shall consist of the officers of TYCA together with a representative of each full member club. Additionally, a maximum of three other members, may be elected at the annual general meeting.

b- the committee shall have power to co-opt the above other members as may be deemed necessary.

c- A full member club shall appoint a member to represent its interests on the committee until the next annual general meeting. It may also deputise another member should its representative not be able to attend any meeting.

d- In addition any member club may send one or more other members to any TYCA meeting to bring forth any relevant matter to the committee or for whatever purpose they deem necessary, however such persons will not have a vote at that meeting.

Sub-committees-

7- the committee may appoint from among their number or from member clubs generally such sub-committees as they may deem necessary or expedient, and may depute to them such of the powers and duties of the committee as they may determine.

Proceedings of committee

8 a- the committee shall meet as often as may be necessary for the proper management of the association.

b- a quorum for a committee shall consist of representatives of 4 member clubs including at least 1 TYCA officer.

c- At all committee meetings, the chair shall be taken by the chairperson, failing whom some member chosen by the meeting. All resolutions shall be passed by a majority of members present except as otherwise provided in this constitution. All committee members shall have 1 vote and in the case of equality of those, the acting chairperson shall have a casting vote.

d- Any important topics to be brought up at a meeting should be notified to the secretary at least fourteen days before the meeting, otherwise discussion may be postponed till the next meeting.

Accounts

9 a- the committee shall cause proper books of account be kept by the hon treasurer for all income and expenditure and of all dealings with the assets of the TYCA.

b- the accounts of TYCA shall be available for inspection on demand by the committee or any member club. An honorary auditor may be appointed by the AGM or committee, who will be a suitably experienced member of a TYCA club, but not an officer of TYCA.

c- the TYCA bank account shall be operated by the treasurer.

d- subsidiary accounts may be opened as authorised by the committee the operator of such accounts being responsible to the hon treasurer.(and the accounts submitted to the club auditor.)

General Meetings

10 a- the annual general meeting shall be held on a date to be determined by the committee. The business at such meeting shall be election of officers and committee, and the passing of the accounts, along with any other relevant

business.

b- The committee or 4 member clubs, at any time may summon an extraordinary general meeting, stating the business for which it is required. Discussion at such a meeting will be confined to matters stated on the notice of the said meeting.

Notice of meeting

11- The secretary shall, at least 14 days before any general meeting, post, or transmit by electronic means, to every member club, via their representative, and/or other official if so requested, a notice of such meeting, stating the time and the place where it will be held and the business, as far as then known, that will be brought before it.

Procedure at general meetings

12 a- at all general meetings, the chair shall be taken by the chairperson, failing whom some member chosen by the meeting. Every question shall be decided by a majority of votes of full member clubs present in person unless otherwise expressly provided by these rules. Every full member club shall have 1 vote, and in the case of equality of votes, the chairperson shall have a second or casting vote. The quorum at a general meeting shall be 4 member clubs present.

b- at any meeting (unless a poll be ordered by the chairperson or demanded by 4 member clubs) a declaration by the chairperson that their resolution has been carried or lost as the case may be shall be conclusive.

Amendment of constitution and rules

13- constitution and rules of the association may be altered or repealed and new rules made either

a- by the committee, such alterations, repeal or new rule to be notified to the member clubs and to become effective thereafter until the next general meeting, when the amendment will be confirmed or rejected by the member clubs present.

or

b- by a proposal put forward in writing by at least 4 full member clubs, such proposal to be handed to the secretary or other officer, before the 1 October. It will thereafter be notified in full to all member clubs at least 14 days before the next annual general meeting, at which it will be confirmed or rejected by the full member clubs present at that meeting.

c- Such an amendment shall require a 2/3 majority of full member clubs present to be adopted. In the event of a motion being lost, 4 of the member clubs present may request the committee to put the resolution to a postal ballot of all full member clubs of TYCA. The committee shall hold such a ballot within 4 weeks of the meeting, but shall not be required to circulate any representations either for or against any motion.

Operation and dissolution

14 a- TYCA exists for the mutual benefit of its members. Its objects are non profit making. Any surplus resulting from its operation shall be used to further the interests of its members.

b- If on winding up or dissolution of TYCA, there remains after the satisfaction of all its debts, any remaining assets shall be passed on to its successor non-profit organisation, or alternatively, shall be distributed among the member clubs, in a manner agreed at a general meeting of those members.